



INDIAN RIVER STATE COLLEGE

Military & Veterans Services

3209 Virginia Avenue
Fort Pierce, FL 34981-5596
Ph: 1-866-792-4772 • irsc.edu

I understand that...

1. I must submit the appropriate VA educational eligibility form to initiate my VA benefit process.
2. I can only take courses that will count towards my AA, AS, AAS, BS, BAS degree, College Credit Certificate or Vocational Certificate as outlined in the college catalog, unless rounding out final semester.
3. After registering, I should have a counselor/advisor verify that the courses that I am registered for count toward my degree at Indian River State College.
4. If I plan to change my previously stated program, I must see the VA advisor for proper documentation.
5. If I drop, withdraw, or stop attending classes, it is my responsibility to notify the IRSC MVS Department immediately. Failure to do so will result in an overpayment by the Department of Veterans' Affairs.
6. Clock hour instructors must report my absences to the IRSC MVS Department monthly. Once my reported absences reach 10% of the total class time, I will be suspended from getting my VA benefits for that class.
7. Veterans' paperwork may take a processing time of up to two (2) months with the Department of Veteran Affairs.
8. Even though I may not have received my initial VA check for the semester from the Department of Veterans Affairs, my deferment is still due on the due date.
9. I cannot withdraw from any classes until my deferment is paid in full.
10. If I am receiving chapters 30, 35, 1606, 1607 and VRAP benefits, I know I am responsible for my tuition and fees, and they must be paid by the school's deadline date printed on your schedule.
11. If I am receiving Post 9-11 benefits and I am receiving less than 100% of my tuition and fees paid by the VA, I must pay the balance before the deadline date printed on my schedule.
12. If I am receiving Post 9-11 or chapter 31 VA VR&E, I know that the VA will not pay my late fee and I must pay it before the deadline date that is printed on my schedule.

I have read and I understand all of the above information regarding my VA educational benefits. I also understand that it is my responsibility to adhere to the above guidelines.

Name: _____ **Date:** _____ **Chapter:** _____



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