Associate Degree Nursing (ADN / RN)

Application Booklet with HESI A2 Information

Spring 2026

Summer 2026

Visit www.irsc.edu for more information.

IRSC Communication Center

1-866-792-4772

www.irsc.edu

IRSC OVERVIEW

INDIAN RIVER STATE COLLEGE (IRSC) is a public, comprehensive college with a statewide and national reputation for excellence. Located in Florida's Treasure Coast region, each of the College's five campuses provide unparalleled educational environments.

IRSC serves approximately 30,000 students annually and offers more than 100 programs leading to bachelor's degrees, associate degrees, technical certificates and applied technology diplomas. Continuing a 60-year tradition of responsiveness to community needs, IRSC is committed to advancing educational, cultural, career training, workforce and economic development in its service area.

IRSC was distinguished as the 2019 winner of the prestigious Aspen Prize for Community College Excellence, an honor that recognizes outstanding quality in the areas of completion and transfer, labor market outcomes, learning, equity and more. IRSC is one of the few colleges in the nation to earn the Achieving the Dream™ Leader College designation. The College is identified by the United States Department of Education as the most affordable college in Florida and the third-most affordable college in the country.

EA / EO STATEMENT

Indian River State College provides equal employment and educational opportunities to all without regard to race, color, national origin, ethnicity, sex, pregnancy, religion, age, disability, sexual orientation, marital status, veteran status, genetic information, and any other factor protected under applicable federal, state, and local civil rights laws, rules and regulations. The following person has been designated to handle inquiries regarding non-discrimination policies:

Adriene B. Jefferson, *Dean of Northwest Center*
Equity Officer/Title IX Coordinator
Massey Campus ▪ 3209 Virginia Ave. ▪ Fort Pierce, FL 34981 ▪ 772-462-7156

ACCREDITATION

The Associate Degree Nursing (ADN/RN) program at Indian River State College's Pruitt Campus in Port Saint Lucie, Florida is accredited by the:

Accreditation Commission for Education in Nursing (ACEN)
3390 Peachtree Road NE, Suite 1400 ▪ Atlanta, GA 30326 ▪ 404-975-5000

The most recent accreditation decision made by the ACEN Board of Commissioners for the ADN/RN program is Continuing Accreditation. View the public information disclosed by the ACEN regarding this program at acenursing.org/search-programs.

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THE REGISTERED NURSE

Registered Nurses provide hands-on daily care. With distinct knowledge, nurses diagnose, monitor, educate, manage and supervise. They coordinate health care teams, facilitate care, develop policy, conduct research, and exercise expert clinical decision-making skills. They are critical partners of physicians and other health care practitioners in the wellness arena.

**INTRODUCTION TO THE
ASSOCIATE DEGREE NURSING PROGRAM**

Vision Statement

IRSC School of Nursing (SON) aspires to be a model of excellence by transforming students through nursing education.

Purpose Statement

The School of Nursing at IRSC is committed to meeting the educational needs of current and future professional and vocational nurses within an ever-changing healthcare system. Faculty facilitates student achievement utilizing various teaching modalities. In our effort to serve the global community and its diverse cultures, we commit to:

- ❖ Develop excellence in nursing education and practice
- ❖ Provide quality, student-centered learning to promote student success
- ❖ Create multi-dimensional learning experiences
- ❖ Foster partnerships within the community that promote cultural enrichment and opportunities to strengthen involvement in local, national, and global health issues
- ❖ Support lifelong learning and ethical practice

Philosophy

We believe:

- ❖ Nursing is a humanistic, scientific discipline that encompasses evidence-based practice and critical thinking to improve the quality of the human experience
- ❖ The art and science of nursing embodies the core values of caring, diversity, ethics, excellence, holism, integrity, and patient-centeredness
- ❖ Nursing education focuses on articulating relationships between the following concepts: context and environment, knowledge and science, personal and professional development, quality and safety, relationship-centered care, and teamwork
- ❖ In a culture of excellence that provides individualized, quality care for patients, families, and communities
- ❖ In cultivating an environment of civility, professionalism, equity, and inclusivity

INDIAN RIVER STATE COLLEGE
School of Nursing

STEPS FOR SUBMITTING A QUALIFIED APPLICATION

1.	Read the entire *Associate Degree Nursing (ADN/RN) Application Booklet*.
2.	Attend a virtual information session (see program webpage for dates and times).
3.	Ensure age requirement is met for clinical rotations. All applicants must be 18 years of age prior to the first day of clinical (i.e., within 2 months of the first day of class). Email IRSCSONprograminfo@irsc.edu for more information.
4.	Ensure eligibility criteria are met for licensure testing in Florida, as identified by the Florida Board of Nursing. Social security numbers, background checks, and drug screens are required for clinical placement by the healthcare facilities.
5.	Meet with an IRSC Nursing Academic Advisor or Admissions Counselor (visit irsc.edu/qless to set up an appointment) to ensure your transcripts have been received by Student Records, you are aware of the courses that were transferred to IRSC, and you meet the application criteria for the ADN/RN program. Review pre-requisites and cumulative GPA; applicants who do not meet the minimum cumulative GPA requirement will not be considered.
6.	Start the application process by visiting the Nursing RN webpage and selecting the blue "APPLY HERE" button. Pay the application fee and then return to the application page. Click "SUBMIT" to ensure your application is received by the School of Nursing.
7.	All final, official transcripts must be received by Student Records at records@irsc.edu at the close of the application period (see webpage for dates).
8.	Register and pay for the HESI A2 Entrance Exam. Visit irsc.edu/hesi-a2-admissions-assessment-exam for information on paying, registering, scheduling, and studying for your test.
9.	**Applicants who are veterans of the United States Armed Forces may be awarded five additional points to their total overall score.** Applicants must meet with a representative of the Military and Veteran Services Department to submit a copy of their DD-214 Member-4 Form prior to the application deadline.

SELECTIVE ADMISSIONS PROCESS

Indian River State College provides equal employment and educational opportunities to all without regard to race, color, national origin, ethnicity, sex, pregnancy, religion, age, disability, sexual orientation, marital status, veteran status, genetic information, and any other factor protected under applicable federal, state, and local civil rights laws, rules and regulations.

Attainment of an A.S. in Nursing includes 42 credits in nursing courses (i.e., NUR 1021C Nursing Concepts 1, NUR 1034C Nursing Concepts 2, NUR 2035C Nursing Concepts 3, and NUR 2205C Nursing Concepts 4) and 30 credits in general education courses. Please review the College Catalog for a complete list of degree requirements. If you have a change in contact information (e.g., name, address, phone number, email), submit the changes to Student Records at records@irsc.edu and the School of Nursing at IRSCSONhealthforms@irsc.edu. The SON will use the email address listed on your application for all communication, including admission letters. It is the applicant's responsibility to ensure their contact information is accurate and the application process is complete.

Meeting admission criteria does not guarantee acceptance into the Associate Degree Nursing program. All application requirements must be met by the application deadline, or your application may not be considered. Applicants are expected to attend one virtual information session prior to applying (see webpage for dates and times).

Applicants should meet with a Nursing Academic Advisor or Admissions Counselor to determine if admission requirements are met. If general education courses are being transferred from another institution, it is the applicant's responsibility to ensure they are all received. Only final, official transcripts submitted to Student Records (records@irsc.edu) by the application deadline will be evaluated.

INFORMATION SESSIONS

Monthly virtual information sessions provide applicants with the opportunity to ask about the Associate Degree Nursing program and understand how to become a qualified applicant. Registration and attendance of one virtual info session is expected (see webpage for dates and times).

LICENSURE REQUIREMENTS

Indian River State College offers a variety of degrees and certificates leading to professional licensure in the State of Florida. Some professions require both a degree and the successful completion of additional criteria, such as licensure exams, field placements, or clinical hours. Student eligibility to apply for and take the National Counsel Licensure Examination RN (NCLEX-RN) exam in the State of Florida is defined in 464.008, F.S., and includes possession of a valid form of identification and a social security number. Visit the Florida Board of Nursing (FLBON) at floridasnursing.gov to ensure your eligibility. Please note that the following may impact your licensure eligibility:

❖ Having been convicted or found guilty, regardless of adjudication, of a crime that directly relates to the practice of nursing or the ability to practice nursing.
❖ Being unable to practice nursing with reasonable skill and safety because of illness or use of alcohol, narcotics, or chemicals, or any other type of materials, or as a result of any mental or physical conditions.
❖ Having been convicted of a felony and civil rights have not been restored. Such an applicant is not eligible for licensure and is not eligible to take the licensing examination. The application is considered to be incomplete. When documentation of restoration of civil rights is received, the Board will consider the application for licensure.

The Florida Legislature has also mandated criminal background checks on all applicants for licensure by examination. An arrest history, by itself, does not disqualify a person from licensure. Falsification of a document and an attempt to obtain licensure by known misrepresentation is a violation of Chapter 464 – the Nurse Practice Act. The Florida Board of Nursing requires any nursing licensure applicant who has an arrest record to send arrest and court records of final adjudication, for each offense, to the Board at the time of licensure application. A nursing licensure application will not be considered complete until these records are received. The Florida Board of Nursing may require the candidate to appear before the Board. A graduate of the IRSC nursing program is eligible to apply for nursing licensure, but graduation does not guarantee the Florida Board of Nursing will issue the candidate a nursing license. Additional information is available at myflorida.gov.

If your future plans include achieving licensure or certification, you should know requirements vary by state. For the Associate Degree Nursing program, completion of program requirements grants eligibility to apply for and take the NCLEX-RN in Florida or one of the other nursing compact states if you apply for a multi-state license under the enhanced Nurse Licensure Compact (NLC). A list of current compact states can be located on the National Council of State Boards of Nursing website at ncsbn.org/nurse-licensure-compact.

If you are a student who may choose to reside outside of Florida, or one of the compact states after graduation, IRSC cannot confirm whether this degree program meets educational requirements for professional licensure in your state. Because the ADN/RN program at IRSC is nationally accredited, the curriculum should meet the requirements of other states; however, some states have requirements in addition to the program's curriculum. If you wish to take the NCLEX-RN exam in a non-compact state, please contact the Board of Nursing in that state to determine whether this degree will meet their licensure requirements.

ADMISSION OPTIONS

The **Associate Degree Nursing program** offers two tracks:

TRACK ONE: Traditional admission option. Students complete four semesters of nursing courses and general education courses. Applications are accepted for the spring and fall semesters. Track one is not offered during summer.

TRACK TWO: Advanced Placement/Bridge option, exclusively for Licensed Practical Nurses, Registered Respiratory Therapists, and Licensed Paramedics. Students complete three semesters of nursing courses and general education courses. Applications are accepted for the spring, summer, and fall semesters. Admission in the spring and fall semesters is based on space availability.

Applicants must meet all **application** and **admission** criteria detailed on pages 8 and 11. Credits obtained by challenge exams, or by competency-based coursework will not be accepted. Grades that transfer in as an "S" will not receive points.

Students who have previous, current, or pending disciplinary action on a Florida healthcare license, are expected to disclose this information to the School of Nursing upon submission of application. Eligibility will be determined upon review.

APPLICATION REQUIREMENTS

Track One: Traditional Option

- ❖ Minimum **2.70** Cumulative GPA
- ❖ HESI A2 Entrance Exam (see pp. 10 and 13 for details and scoring)
- ❖ Successful completion of application pre-requisites, with a minimum grade of "C" listed on final, official transcript by close of application date:
    - ○ BSC 2085 Anatomy & Physiology I
    - ○ BSC 2085L Anatomy & Physiology I Lab
    - ○ BSC 2086 Anatomy & Physiology II
    - ○ BSC 2086L Anatomy & Physiology II Lab
    - ○ HUN 1201 Nutrition
    - ○ PSY 2012 Psychology
    - ○ ONE of the following Math courses: MAC 1105, MGF 1130, STA 2023 or MAC 2311.
- ❖ Points may be awarded for completion of an AA degree with previous AA state core math requirements.
- ❖ All FINAL, OFFICIAL transcripts submitted to Student Records by the application deadline. In-progress transcripts will not be evaluated.
- ❖ Students must be 18 years of age by the start of clinical (approximately two months after the semester start date).

Track Two: Advanced Placement / Bridge Option

Exclusively for Licensed Practical Nurses, Registered Respiratory Therapists, and Licensed Paramedics who want to earn their RN license. Students who bridge into NUR 1034C Nursing Concepts 2 will receive ten competency credits for NUR 1021C Nursing Concepts 1 at the end of the program.

Students must show proof of successful program completion by having their final, official transcript submitted to Indian River State College. No challenge exams for licensure will be accepted.

APPLICATION CRITERIA:

- ❖ Certified LPN, RRT, PMD – valid, active, unencumbered Florida state license
- ❖
- ❖ Successful completion of application pre-requisites, with a minimum grade of "C" listed on final, official transcript by close of application date:
  - o BSC 2085 Anatomy & Physiology I
  - o BSC 2085L Anatomy & Physiology I Lab
  - o BSC 2086 Anatomy & Physiology II
  - o BSC 2086L Anatomy & Physiology II Lab
  - o HUN 1201 Nutrition
  - o PSY 2012 Psychology
  - o MAC 1105 College Algebra **OR** MGF 1130 Mathematical Thinking
- ❖ Successful completion of Competency Performance Exam:
  - o Math/Medication Calculation Exam
  - o Written Fundamental Nursing Knowledge Exam
  - o Nursing Concepts 1 Performance Skills Competency Exam (with added competency credit fees). Students will be registered for HSC P931 Special Topics in Health to complete skills assessment. Payment must be complete prior to exam date.

Applicants who have completed a Florida Practical Nursing program within the past three years and have an active, unencumbered Florida PN license may be exempt from testing. The Associate Degree Nursing Department Chair will review the requirements with each individual at General Orientation.

Students enrolled in the Associate Degree Nursing program are not eligible to challenge the Practical Nursing exam with the Florida Board of Nursing.

High School Applicants

Applications submitted within six months of **graduating high school** may receive admission preference if the below criteria are achieved:

- ❖ Minimum **3.2** Cumulative GPA
- ❖ Achieve on the HESI A2 Entrance Exam:
  - o Minimum 90% Cumulative Composite
  - o Minimum 80% in all subjects (e.g., Anatomy & Physiology, Basic Math, Biology, Reading Comprehension, and Vocabulary & General Knowledge)

- ❖ Successful completion of application pre-requisites, with a minimum grade of "B" listed on final, official transcript by close of application date:
    - o BSC 2085 Anatomy & Physiology I
    - o BSC 2085L Anatomy & Physiology I Lab
    - o BSC 2086 Anatomy & Physiology II
    - o BSC 2086L Anatomy & Physiology II Lab
    - o HUN 1201 Nutrition
    - o PSY 2012 Psychology
    - o MAC 1105 College Algebra **OR** MGF 1130 Mathematical Thinking
- ❖ All FINAL, OFFICIAL transcripts submitted to Student Records by the application deadline. In-progress transcripts will not be evaluated.
- ❖ Students must be 18 years of age by the start of clinical (approximately two months after the semester start date)

NOTE: If the preferred admission requirements are not met, high school applicants will be admitted based on the criteria of Track One.

HESI A2 ENTRANCE EXAM

The Associate Degree Nursing program requires applicants to demonstrate competency in anatomy and physiology, basic math, biology, reading comprehension, and vocabulary and general knowledge. Health Education Systems, Inc. (HESI) specializes in developing testing products, such as the A2 Exam, for nursing programs.

Results from this exam are components of the selective admissions process. IRSC provides assistance in preparing for this examination. The HESI Admission Assessment Exam Review book (latest edition) is available for purchase at the IRSC bookstore (The River Shop) at the Massey Campus and most major book retailers. The Tutoring Center offers free tutoring, study sessions, and study materials for the exam. Attendance is not required. Visit irsc.libguides.com/TutoringCenters for more information or join an information session.

About

The HESI A2 is a multiple-choice exam comprised of five primary subject areas and an assessment to determine your preferred learning style (e.g., visual, auditory, kinesthetic). Applicants are given three hours to complete the exam; no breaks are provided. Exams are completed at an IRSC Campus Testing Center. There is no remote testing available. Visit the HESI A2 Entrance Exam information webpage at irsc.edu/hesi-a2-admissions-assessment-exam for the most current information about scheduling the HESI A2 exam after you submit your application.

Applicants may take the HESI A2 once per application period. Scores are valid for one year from the date the most current test was taken. Notify the School of Nursing via email to have previous HESI A2 scores applied to an application. HESI A2 exam holds will be removed from Workday by SON staff. Scores from other institutions will not be accepted.

HESI A2 Subjects

- ❖ <u>Anatomy and Physiology:</u> 30-item exam. Provides coverage of general terminology and anatomical structures and systems.
- ❖ <u>Basic Math:</u> 55-item exam. Focused on math skills needed in healthcare fields, including basic addition, subtraction, multiplication, fractions, decimals, ratios and proportions, household measures, and general math facts.
- ❖ <u>Biology:</u> 30-item exam. Covers biology basics: water, biological molecules, metabolism, cells, cellular respiration, and photosynthesis.
- ❖ <u>Reading Comprehension:</u> 55-item exam. Provides reading scenarios to measure reading comprehension, identifying the main idea, finding meaning of words in context, passage comprehension, and making logical inferences.
- ❖ <u>Vocabulary and General Knowledge:</u> 55-item exam. Contains vocabulary terms that are commonly used in both general English-speaking settings and in healthcare fields.
- ❖ <u>Learning Styles:</u> 14-item assessment. Helps to identify your preferred method of learning and provides insight into the most beneficial study techniques for you, as an individual. The score from this section is NOT included in the Cumulative Composite score, or as a factor in the admissions process.

ADMISSION REQUIREMENTS

To be completed after provisional acceptance/alternate acceptance letter is received:

- ❖ 10-panel drug screen
- ❖ Level II Federal Bureau of Investigations National Background Check (FBI/NBC)

Once the **drug screen** and **background check** are accepted by the School of Nursing, provisional applicants will receive instructions regarding Complio, a third-party platform used to store student health records and clinical onboarding. Instructions for creating a user account are included with acceptance letters. Do not complete admission requirements without being instructed to proceed, as doing so may result in unnecessary expenses.

Details regarding requirements for submission of medical records will be provided at General Orientation (see website for dates). Please note, failure to submit the following requirements may cause applicants to be moved to the bottom of the alternate list:

- ❖ Annual physical exam, indicating applicant meets Performance Standards for Admission and Progression
- ❖ American Heart Association certification for BLS/CPR
- ❖ Immunizations:
  - o Annual influenza vaccination
  - o Annual tuberculosis screening
  - o Varicella
  - o MMR
  - o TDAP
  - o Hepatitis B

ADMISSIONS POINTS

Admission to the ADN/RN program is based on calculated points. Points are determined using the table on page 13. Scores from the HESI A2 Entrance Exam are converted to a whole number when factored in points (e.g., 80% = 80 pts). No points are awarded for "S" grades.

Applicants who achieve a minimum score of 80 points in the Cumulative Composite, Anatomy & Physiology, and Basic Math sections on the HESI A2 will receive a seat first. Remaining applicants are selected based on the highest total points calculated until all available seats are filled.

CALCULATING ADMISSIONS POINTS

HESI A2 Subject Areas	Points Earned
Anatomy & Physiology	
Basic Math	
Biology	
Reading Comprehension	
Vocabulary & General Knowledge	
TOTAL (sum of subject areas)	
Cumulative Composite Score (x2)	
Pre-Requisite Coursework Points + Military Veteran Points	
Course Grade Points: A=4, B=3, C=2 To Compute Points for Pre-Req Coursework: (Course Grade Points) x (Number of Credits) *Example: An "A" in HUN 1201 (a 3-credit course) → A=4 x 3 credits = 12 pts.*	
BSC 2085 Anatomy & Physiology I	
BSC 2085L Anatomy & Physiology I Lab	
BSC 2086 Anatomy & Physiology II	
BSC 2086L Anatomy & Physiology II Lab	
HUN 1201 Nutrition	
PSY 2012 Psychology	
MGF 1130 or MAC 1105 Math	
Military Veteran (add 5 points)	
TOTAL (sum of pre-req coursework points)	
TOTAL POINTS EARNED	
FINAL TOTAL (number used in selective admissions process): (Sum of HESI A2 Subject Areas) + (Cumulative Composite Score x2) + (Sum of Pre-Requisite Coursework Points + (Military Veteran Points)	

PROVISIONAL ACCEPTANCE / PROVISIONAL ALTERNATE

The School of Nursing will notify applicants via email regarding the status of their application approximately 2 weeks after the application closes. Qualified applicants are selected as *provisional accepted* or *provisional alternate* using the point system on page 13.

Provisional alternate applicants will receive a seat in the ADN/RN program as they are relinquished. Students will be notified by telephone and/or email when they are removed from the alternate list and given a provisional accepted seat. Provisional alternate status expires on the second day of class. Remaining applicants will receive an email confirming the applicant pool has closed. Provisional alternate applicants are not moved to future applicant pools; an application must be submitted for each cohort for which students wish to be considered.

CLINICAL CLEARANCE

Clinical Clearance requires all social security numbers, student backgrounds, drug screens, and medical records to be shared with clinical facilities. This information is collected throughout the admissions process, and for any student out of a nursing program for six months or more. Students who have a convicted offense on their background may be subject to approval by the clinical facility and are not guaranteed clinical placement, resulting in no guarantee of completion of required coursework for program completion and state certification/licensure. The clinical facility does hold the right to request additional information regarding the criminal offense and may decline the student for clinical placement.

All students are expected to review the requirements for licensure on the Florida Board of Nursing website. Applicants with criminal history, or those without a social security number, may not be eligible for clinical placement or to obtain a license. Students will be asked to provide photo ID and an original social security card at General Orientation. Photos/photocopies of a social security card will not be accepted. Any changes in criminal history must be immediately reported to the SON. A complete list of admission requirements can be found on page 11.

The Florida Board of Nursing requires additional criminal checks on all applicants for licensure; any applicant with an arrest history is required to present their records. The FLBON is the state agency authorized to issue nursing licenses. As part of the licensure application process, graduates will be required to submit a signed statement verifying compliance with the Agency for Health Care Administration (AHCA) Florida Board rule 64B9-3.0.

All clinical facilities are drug-free places of employment. IRSC has been asked to require negative drug screens for all program applicants who will be placed in a clinical rotation. Applicants must submit a 10-panel drug screen and may be subject to random drug screens throughout the program. Should an applicant receive a positive drug screen, the applicant may reapply to the School of Nursing after a positive reference from a treatment team who has followed the applicant for a minimum of two years throughout the applicant's chemical dependence. Please email Mandie Finkelstein at afinkelstein@irsc.edu for questions regarding Clinical Clearance.

Medical Records

Applicants will be asked to submit a physical and history of immunizations upon admission (see p. 11 for a complete list of admission requirements). Those who do not meet the Performance Standards for Admission and Progression detailed on page 49 of the *School of Nursing Division Handbook* relating to Standards of Good Physical and Mental Health (no restrictions) may not be eligible for clinical placement and progression in the program. As required by clinical facilities for safe patient care, applicants may reapply after the resolution of the health problem; updated medical records must be submitted to the School of Nursing.

Should a change in health status occur while enrolled in the program, students may be required to obtain medical clearance by a physician, nurse practitioner, or mental health practitioner. Please review the Student Handbook for more information.

HEALTH INSURANCE GUIDELINES

Students in the ADN/RN program must have continuous coverage of healthcare insurance. Proof of insurance will be required at the time of admission and at the beginning of each semester. All records must be kept current; any change in health insurance coverage must be reported to the School of Nursing within 24 hours of the occurrence.

DENIAL / DISMISSAL FROM THE APPLICANT POOL

Applicants who are not accepted to the ADN/RN program will be notified via email. Applicants should discuss options with a Nursing Academic Advisor or Admissions Counselor. If you are dismissed from the ADN/RN applicant pool, you may schedule an appointment with the SON to discuss future options. Students who withdraw from the Associate Degree Nursing program are not eligible to challenge for the NCLEX-PN.

READMISSION PROCESS

Students who were previously admitted to the Associate Degree Nursing program, and either failed or withdrew from NUR 1021C Nursing Concepts 1, can view readmission processes in the Student Handbook. Applicants should confirm they still meet the admission requirements before submitting a new application. Applicants who are granted readmission will need to complete a new 10-panel drug screen and Level II background check. All students who fail or withdraw from an NUR course will meet with the Department Chair to discuss return options. HESI A2 scores are valid per one year. Email the School of Nursing to use previous test scores. Previous HESI A2 scores will not be applied to future applications without an email to the SON.

Students must show proof of successful program completion by having their final, official transcript submitted to Indian River State College. No challenge exams for licensure will be accepted.

TRANSFER APPLICANTS

Students who

- ❖ Attended an accredited nursing school within the United States
- ❖ Successfully completed up to ten nursing credits within the past semester

may qualify to transfer to the School of Nursing. Students may be permitted to transfer into NUR 1034C Nursing Concepts 2 only. Completion of transfer is dependent on available seats. Completion of the items below is the responsibility of the applicant requesting transfer (all items must be on file):

- ❖ Meet all application requirements for the Associate Degree Nursing program at IRSC.
- ❖ Submit a written request via email for transfer to IRSCSONprograminfo@irsc.edu.
- ❖ Request a Letter of Good Standing from the Dean of Nursing at the transfer institution. The letter should be on the school's letterhead, and sent directly to the Dean of Nursing, Dr. Patricia Gagliano, at IRSC at pgaglian@irsc.edu.
- ❖ Apply to the ADN/RN program at IRSC.
- ❖ Order final, official transcripts to be sent to Student Records at records@irsc.edu. In-progress transcripts will not be evaluated.
- ❖ Meet with an Academic Advisor to assess transfer of general education courses.
- ❖ Provide copies of your nursing syllabi from all completed nursing courses.
- ❖ Complete skills validation/math calculations/nursing fundamentals exam.
- ❖ Meet all admission criteria for the ADN/RN program (see p. 11).

ADDITIONAL PROGRAM INFORMATION

Program Expenses

A list of approximate costs is located on the Nursing RN webpage at irsc.edu/nursing-as-degree. In addition to these costs, the candidate should allow for room and board, transportation, and personal living expenses. Please note that non-Florida resident tuition is a higher rate per credit hour, which will increase total fees accordingly. While in the program, students must also maintain health insurance coverage at their own expense.

Students will create an account with Complio from American Databank, Inc. This platform is used to store students' medical records while they are in the program, and for clinical rotations. Costs for Complio are included in the program expenses listed on the Nursing RN webpage.

Financial Aid / Scholarships

Financial Aid (e.g., grants, loans, work-study): Available to those who qualify. Complete the FAFSA and IRSC Supplemental Financial Aid Application to determine eligibility. For more information, contact the IRSC Financial Aid Office at 772-462-7450 or join the line with Qless at irsc.edu/qless.

Scholarships: Specific scholarships designated for students in the nursing programs may also be available. Scholarship opportunities are available through MyPioneerPortal. The application deadline for all IRSC Nursing Scholarships can be found on the IRSC website. Visit www.irscfoundation.org for the exact deadline of each scholarship.

COMPLAINT GUIDELINES

A suggested process for resolving complaints and grievances within the School of Nursing has been recommended. **A student should always discuss issues with the involved parties, including the Instructor(s)/Department Chair and the Dean of Nursing.** Academic and disciplinary decisions may be appealed. Program dismissal may not be contested.

All IRSC students have the opportunity to request a formal review of their complaint following the "Student Grievance Procedure" outlined in the *IRSC Student Handbook/Planner*.