

INDIAN RIVER STATE COLLEGE

DISTRICT BOARD OF TRUSTEES

REGULAR MEETING

August 26, 2025

The regular meeting of the District Board of Trustees of Indian River State College was held on August 26, 2025, beginning at 1:00 PM in the Board Room, A301 in the Ben L. Bryan Administration Building on the Massey Campus in Fort Pierce, FL.

REGULAR MEETING

Those present:

ATTENDANCE

Christa Luna, Okeechobee County, presiding

Susan Caron, St. Lucie County

Jose Conrado, Indian River County

Anthony George, Martin County

Vicki Davis, Martin County

Melissa Kindell, Okeechobee County

J. Brantley Schirard, St. Lucie County

Milo Thornton, Indian River County

Also Present:

Timothy E. Moore, Ph.D., President

Caroline Valentin, General Counsel

Suzanne Parsons, Executive Manager

Others present:

Michael Hageloh, Executive Vice President of

Strategic Initiatives, CMO

Heather Belmont, Vice President of Academic Affairs

**Angela Browning, Vice President of Research,
Governmental Relations and Institutional
Effectiveness**

Beth Gaskin, Vice President for Student Success

**Edith Pacacha, Vice President of Administration &
Finance, CFO**

**Annabel Robertson, Vice President of
Institutional Advancement**

Don Bergmann, Chief of Campus Safety

**Mia Tignor, Associate Vice Provost of Academic
Affairs**

**Vonrick Alexander, Associate Vice President of
Finance**

**Floralba Arbelo Marrero, Associate Vice President of
Student Life**

**Jenna Bluedorn, Associate Vice President, Brand
Experience**

**Emily Mass, Associate Vice President of Recruitment
& Admissions**

**Chris Puorro, Associate Vice President, IRSC Public
Media**

**Tony Quinn, Associate Vice President of Capital
Planning, Projects, and Facilities**

**Alessandra Thompson, Associate Vice President of
Human Resources**

**Andrew Treadwell, Associate Vice President of
Government & Community Relations**

**Calvin Williams, Associate Vice President of Advising
and Career Services**

Lou Caprino, Dean of Public Service Education

Anthony Dribben, Dean of Science

**Stephanie Etter, Dean of the School of Continuing &
Adult Education**

Patty Gagliano, Dean of Nursing

Ann Hubbard, Dean of Health Science

**Adriene Jefferson, Dean of Northwest Center, Equity
Officer and Title IX Coordinator**

Tiffany Lewis, Dean of Mathematics

Troy Shearer, Interim Dean of Workforce Education

Heather Michaels, Assistant Instructional Dean

J. Michael Reynolds, Assistant Instructional Dean

Victoria Ortiz-Lucas, Chief Budget Officer

Scott Kimmelman, Athletic Director

**Lisa Davenport, Executive Director/Principal –
Indiantown High School**

Bruce Fraser, Executive Director of AI

**Leslie Judd, Executive Director/Principal –
Clark Advanced Learning Center**

**Cindy Bruin, Executive Director, Grants and
Sponsored Programs**

**Sera Fini Phillips, Executive Director of Human
Resources**

**Giovanni Barbieri, Director of Institutional Projects
and Community Engagement**

Steven Daniello, Director of Assessment Services

Ashley Richmond, Director of Research & Reports

**Lisa Schuyler, Director of Accounting & Financial
Reporting**

**Frank Seitz, Assistant Director, Military & Veteran
Services**

Sandra Nelson, Registrar

Becky Shearer, Chief Retention Officer

Rodrigo Berlanga, Staff
 Gracia Buzziz, Staff
 Ruth Cox, Staff
 James Crocco, Staff
 Jason Hazellief, Staff
 Katlyn Klein, Staff
 Hudson Lana, Staff
 April Litton, Staff
 Camilo Medina, Staff
 Sarah Phillips, Staff
 Nichole Rummo, Staff
 Jared Queen, Staff
 Makaria Sandlin, SGA President
 Praveen Toteja

Chair Luna called the meeting to order at 1:00
 PM.

CALL TO ORDER

President Moore presided over the
 reorganization of the Board.

**REORGANIZATION OF
THE BOARD**

On a motion made by Susan Caron, seconded by
 Tony George and passed by the Board, Christa Luna
 was elected Chairperson of the Board.

**ELECTION OF
CHAIRPERSON**

On a motion made by Susan Caron, seconded by
 Melissa Kindell and passed by the Board, Milo Thornton
 was elected Vice Chairperson of the Board.

**ELECTION OF VICE
CHAIRPERSON**

On a motion made by Jose Conrado, seconded
 by Milo Thornton and passed by the Board, the 2025/26

**MOTION ON 2025/26 IRSC
BOARD MEETING &
BOARD RETREAT
SCHEDULES**

IRSC Board Meeting and Board Retreat Schedules
were approved.

Makaria Sandlin, SGA President, provided the
SGA Update:

**STUDENT GOVERNMENT
ASSOCIATION (SGA)
REPORT**

- **New Student Spaces (Pruitt Library, Pruitt Student Engagement Center Revamp, PS1 EMS Suite Tranquility Room and Student Study Lounge, V-Building Student Study Lounge, Miley Library Tranquility Room)**
- **Welcome Series Events Recap**
- **NEW Clubs/Organizations – Pre-Med Club, Generative AI Club, River Pride Cheer Club, Interior Design Club and more!**
- **First Year Experience (FYE) program for all Promise students**
- **Residence Life Director to support programming around creating a sense of belonging at the River Hammock**
- **Athletic Activities Student Life is Coordinating with Assistant Coaches.**

Dr. Mia Tignor recognized the following Team
Member of the Month:

- **July 2025 – Thomas Lewis**

**RECOGNITION - TEAM
MEMBERS OF THE
MONTH**

**JULY 2025 – THOMAS
LEWIS**

President Moore and the Board congratulated Thomas on his accomplishments and re-presented him with his Team Member of the Month Challenge Coin.

Dr. Calvin Williams recognized the following Team Member of the Month:

- August 2025 - Camilo Medina

AUGUST 2025 – CAMILO MEDINA

President Moore and the Board congratulated Cam on his accomplishments and re-presented him with his Team Member of the Month Challenge Coin.

Chair Luna requested a motion to approve the minutes of the June 24, 2025 Board Meeting.

REQUEST APPROVAL OF JUNE 24, 2025 BOARD MEETING MINUTES

On a motion by Jose Conrado, seconded by Susan Caron, and passed by the Board, the minutes of the June 24, 2025 Board Meeting were approved.

MOTION TO APPROVE THE JUNE 24, 2025 BOARD MEETING MINUTES

The June 18, 2025 Board Retreat Meeting Minutes were also included for information only.

**JUNE 18, 2025 BOARD RETREAT MEETING MINUTES (*INFORMATION ONLY*)
OPEN TO PUBLIC COMMENT**

Chair Luna received no requests for public comment, so she moved on to the next item on the agenda.

President Moore presented to the Board, for its information, the following updates:

PRESIDENT'S REPORT

As we are now in the 5th year of President Moore's presidency many opportunities are coming to

PRESIDENT'S UPDATE

us – the Board will be making some key decisions in the near future which will direct the vision of the College.

President Moore also commented the state has come to us regarding drone technology. We will be applying that technology to move us forward.

President Moore introduced the following new employees - Alessandra Thompson – Associate Vice President of Human Resources and Don Bergmann, Chief of Campus Safety.

**INTRODUCTION OF NEW
EMPLOYEES –
ALESSANDRA
THOMPSON & DONALD
BERGMANN**

Both Alessandra and Don introduced themselves to the Board.

President Moore also discussed the move of Bruce Fraser, who will now be reporting to Dr. Hageloh as the Executive Director of AI. This move will enable us to incorporate the many changes coming at us with AI.

**NEW APPOINTMENTS –
BRUCE FRASER,
EXECUTIVE DIRECTOR
OF AI**

President Moore asked Edith Pacacha and Dr. Heather Belmont to announce their new appointments.

Edith has appointed Vonrick Alexander the new Associate Vice President of Finance. Vonrick also introduced himself to the Board.

**VONRICK ALEXANDER –
ASSOCIATE VICE
PRESIDENT OF FINANCE**

Dr. Belmont has appointed Dr. Mia Tignor as the Associate Vice Provost of Academic Affairs.

**DR. MIA TIGNOR,
ASSOCIATE VICE
PROVOST OF ACADEMIC
AFFAIRS**

Dr. Tignor also introduced herself to the Board.

The Board and President Moore welcomed and congratulated all on their new appointments.

President Moore presented to the Board, for its information, the Calendar of Events for September 2025.

CALENDAR OF EVENTS

Dr. Michael Hageloh presented to the Board, for its information, the following Strategic Initiatives Updates:

STRATEGIC INITIATIVES

Dr. Moore asked Dr. Hageloh to show the Board our new video, marketing material and website that Redline Media has developed for us. It can be found at ABoldProposal.com. It outlines Indian River State College's message to GO FAST, THINK BIG, and shows our scalable, replicable blueprint for healthcare success in just 24 months.

NEW VIDEO, MARKETING MATERIAL AND WEBSITE

Chris Puorro reported on IRSC Public Media. He discussed the legislative funding cuts for Public Media and also reported on the efforts to pursue other revenue options. He also reported on the billboard sales.

IRSC PUBLIC MEDIA UPDATE

Jenna Bluedorn reported on the Digital Marketing Campaign. She discussed the progress of

DIGITAL MARKETING CAMPAIGN UPDATE

the digital marketing campaign, reviewed results for the cosmetology campaign, and discussed the paid digital campaign strategy to support fall semester.

Vicki Davis reported on the Personnel & Compensation Committee Meeting held earlier in the day.

**PERSONNEL &
COMPENSATION
COMMITTEE MEETING
REPORT**

On a motion made by Jose Conrado, seconded by Milo Thornton, and passed by the Board, the following Personnel & Compensation Committee Meeting items were approved:

**MOTION ON PERSONNEL
& COMPENSATION
COMMITTEE MEETING
ITEMS**

1. Faculty Promotions effective August 1, 2025
2. Review and acceptance of the President's Annual Performance Review
3. Performance Outcome Incentive (*Referenced in Section 4.2 of the Employment Agreement*)
4. Fourth amendment to the President's Employment Agreement & Compensation Package
5. 2025-26 Presidential Goals and Objectives

**FACULTY PROMOTIONS

REVIEW & ACCEPTANCE
OF THE PRESIDENT'S
ANNUAL PERFORMANCE
REVIEW
PERFORMANCE
OUTCOME INCENTIVE**

**4TH AMENDMENT TO THE
PRESIDENT'S
EMPLOYMENT
AGREEMENT &
COMPENSATION
PACKAGE
2025-26 PRESIDENTIAL
GOALS & OBJECTIVES
FINANCE COMMITTEE
MEETING REPORT**

Tony George reported on the Finance Committee Meeting held earlier in the day.

On a motion by Tony George, seconded by Melissa Kindell, and passed by the Board, the following

**MOTION ON FINANCE
COMMITTEE MEETING
ITEMS**

Finance Committee Meeting items were approved and/or presented for information only:

- | | |
|--|--|
| 1. EHR Evolution Amendments and additional Statements of Work for the Master Professional Services Agreement and Statements of Work: | EHR EVOLUTION
AMENDMENTS &
ADDITIONAL
STATEMENTS OF WORK
FOR THE MASTER PROF
SERVICES AGRMT &
SOW: |
| a. Amendment to #02525_2 SOW_PMO Services | AMENDMENT TO
#02525_2 SOW_PMO
SERVICES |
| 1. #02525_A.002 Indian River State College PMO Services | #02525_A.002 IRSC PMO
SERVICES |
| b. Amendment to #02525_3 SOW_ERP | AMENDMENT TO
#02525_3 SOW_ERP |
| 1. #02525_A.003 Indian River State College ERP Support_Interns | #02525_A.003 IRSC ERP
SUPPORT_INTERNS |
| 2. #02525_A.003 Indian River State College ERP Support_Training | #02525_A.003 IRSC ERP
SUPPORT_TRAINING |
| c. #02525_7 Indian River State College SOW_Banner Training | #02525_7 IRSC
SOW_BANNER TRAINING |
| d. #092025_1R Indian River State College SOW_Interim CIO | #092025_1R IRSC
SOW_INTERIM CIO |
| e. #092025_2R Indian River State College SOW_PMO Services | #092025_2R IRSC
SOW_PMO SERVICES |
| f. #092025_4R Indian River State College SOW_Data Warehouse | #092025_4R IRSC
SOW_DATA WAREHOUSE |

2. Cognizant Project Change Order #CO09 –
PROJ_70873 / IRSC-AMS/CVS
3. Services Agreement with Remote
Technical Solutions, Inc.
4. 2024/25 Grants and Appropriations Annual
Report (*information only*)
5. Condensed Financial Report & Highlights
as of May 31, 2025 (*information only*)

COGNIZANT CHANGE
ORDER #CO09
PROJ_70873/IRSC-
AMS/CVS
SERVICES AGREEMENT
WITH REMOTE
TECHNICAL SOLUTIONS,
INC.
2024/25 GRANTS &
APPROPRIATIONS
ANNUAL REPORT
(*INFORMATION ONLY*)
CFR & HIGHLIGHTS AS
OF MAY 31, 2025

Brant Schirard reported on the Facilities
Committee Meeting held earlier in the day.

FACILITIES COMMITTEE
MEETING REPORT

On a motion made by Brant Schirard, seconded
by Vicki Davis, and passed by the Board, the following
Facilities Committee Meeting items were approved:

MOTION ON FACILITIES
COMMITTEE MEETING
ITEMS

1. Proceed with investigative phase of a
Performing Arts Center at the Chastain
Campus
2. Independent Contractor Agreements:
 - a. Addendum #01 – Educational Planning &
Consulting
 - b. Addendum #01 – Green Lawn Services and
Sod Installation, Inc.
 - c. BTM Coach
 - d. Crown Castle Fiber LLC

PROCEED WITH
INVESTIGATIVE PHASE
OF A PERFORMING ARTS
CENTER AT THE
CHASTAIN CAMPUS

INDEPENDENT
CONTRACTOR AGRMTS
ADDENDUM #01 –
EDUCATIONAL
PLANNING &
CONSULTING
ADDENDUM #01 – GREEN
LAWN SERVICES & SOD
INSTALLATION, INC.

BTM COACH

CROWN CASTLE FIBER
LLC

e. Environmental Land Development Inc.	ENVIRONMENTAL LAND DEVELOPMENT INC.
f. Innovate Audio Visual, Inc.	INNOVATE AUDIO VISUAL, INC.
g. Musco Lighting	MUSCO LIGHTING
h. Paul Jacquin and Sons Inc. (IRSC Main Campus, KSU Room 112 Upgrades)	PAUL JACQUIN & SONS INC. (IRSC MAIN CAMPUS, KSU RM 112 UPGRADES)
i. Paul Jacquin and Sons Inc. (IRSC Main Campus Retaining Wall)	PAUL JACQUIN & SONS INC. (IRSC MAIN CAMPUS RETAINING WALL)
j. STERIS Corporation	STERIS CORPORATION
3. Paul Jacquin & Sons Inc. Change Order #005 for the IRSC Science Center, Bldg. N – 3 rd Floor Renovations	PAUL JACQUIN & SONS INC. CHANGE ORDER #005 FOR THE IRSC SCIENCE CENTER, BLDG. N-3 RD FLOOR RENOVATIONS
4. Kimley Horn Professional Services Agreement for the Burn Building Condition Assessment	KIMLEY HORN PROFESSIONAL SERVICES AGREEMENT FOR THE BURN BUILDING CONDITION ASSESSMENT
5. Engaging with DLR Group Architectural firm for Planning & Design Services for the Campus Plan: Academic Plan, Utilization, and Campus Master Plan Update	ENGAGING WITH DLR GROUP ARCHITECTURAL FIRM FOR PLANNING & DESIGN SERVICES FOR THE CAMPUS PLAN: ACADEMIC PLAN, UTILIZATION, AND CAMPUS MASTER PLAN
6. Addendum #01 to the IRSC Facilities Lease Agreement with Senator Erin Grall	ADDENDUM #01 TO THE IRSC FACILITIES LEASE AGRMT WITH SEN. GRALL
7. 2024/25 Facilities, Procurement & Physical Plant Completed Project Updates (information only)	2024/25 FACILITIES, PROCUREMENT & PHYSICAL PLANT COMPLETED PROJECT UPDATES (INFO ONLY)

<p>8. Granted authority to sell four surplus properties through a public sale. Property located at:</p>	<p>GRANTED AUTHORITY TO SELL 4 SURPLUS PROPERTIES THROUGH A PUBLIC SALE LOCATED AT:</p>
<p>a. 2622 S 30th Street, Fort Pierce, FL 34981</p>	<p>2622 S 30TH STREET, FORT PIERCE, FL 34981</p>
<p>b. 3049 Old Edwards Road, Fort Pierce, FL 34981</p>	<p>3049 OLD EDWARDS RD, FORT PIERCE, FL 34981</p>
<p>c. 3063 & 3089 Old Edwards Road, Fort Pierce, FL 34981</p>	<p>3063 & 3089 OLD EDWARDS RD, FORT PIERCE, FL 34981</p>
<p>9. Begin negotiations for the sale of surplus property located at:</p>	<p>BEGIN NEGOTIATIONS FOR THE SALE OF SURPLUS PROPERTY LOCATED AT:</p>
<p>a. 2415 S 29th Street, Fort Pierce, FL 34981</p>	<p>2415 S 29TH STREET, FORT PIERCE, FL 34981</p>
<p>Milo Thornton reported on the Academic Affairs & Charter Schools Governance Committee Meeting held earlier in the day.</p>	<p>ACADEMIC AFFAIRS & CHARTER SCHOOLS GOVERNANCE COMMITTEE MEETING REPORT</p>
<p>The following Academic Affairs & Charter Schools Governance Committee Meeting item was presented for information only:</p>	<p>ACADEMIC AFFAIRS & CHARTER SCHOOLS GOVERNANCE COMMITTEE MEETING ITEM FOR INFORMATION ONLY</p>
<p>1. 2024/25 Charter Schools Update</p>	<p>2024/25 CHARTER SCHOOLS UPDATE</p>
<p>Susan Caron reported on the Enrollment Management Committee Meeting held earlier in the day.</p>	<p>ENROLLMENT MANAGEMENT COMMITTEE MEETING REPORT</p>

The following Enrollment Management Committee Meeting item was presented for information only:

1. Enrollment Update

Jose Conrado reported on the Strategic Planning Committee Meeting held earlier in the day.

The following Strategic Planning Committee Meeting item was presented for information only:

1. 2024/25 Strategic Plan Report

Melissa Kindell reported on the Governance & Legislative Affairs Committee Meeting held earlier in the day.

On a motion by Melissa Kindell, seconded by Tony George, and passed by the Board, the following Governance & Legislative Affairs Committee Meeting items were approved:

1. Operating Agreement and Bylaws for Indian River State College Real Estate, Inc. to establish the Direct Support Organization

ENROLLMENT
MANAGEMENT
COMMITTEE MEETING
ITEM FOR INFORMATION
ONLY

ENROLLMENT UPDATE

STRATEGIC PLANNING
COMMITTEE MEETING
REPORT

STRATEGIC PLANNING
COMMITTEE MEETING
ITEM PRESENTED FOR
INFORMATION ONLY:
2024/25 STRATEGIC
PLAN REPORT
GOVERNANCE &
LEGISLATIVE AFFAIRS
COMMITTEE MEETING
REPORT

MOTION ON
GOVERNANCE &
LEGISLATIVE AFFAIRS
COMMITTEE MEETING
ITEMS

OPERATING AGREEMENT
& BYLAWS FOR INDIAN
RIVER STATE COLLEGE
REAL ESTATE, INC. TO
ESTABLISH THE DSO

Chair Luna requested a motion on the Consent Items.

On a motion by Vicki Davis, seconded by Tony George, and passed by the Board, the following Consent Items were approved:

- a. Affiliation Agreement between Florida Atlantic Institution Board of Trustees, on behalf of its Harbor Branch Oceanographic Institute and Indian River State College
- b. Amendment to Services Agreement and SOW ITN #24/25-31 with Level Interactive, Inc., d/b/a Level Agency
- c. Clinical Affiliation Agreement:
 - 1. Harborside Pharmacy & Wellness
- d. First Amendment to the 2023 Interlocal Agreement for the Proposed Medical Examiner Facility
- e. Florida Power & Light Contract with IRSC for the 2025 IRSC Annual Fire Brigade Requalification Training
- f. Indian River State College and University of Central Florida Engineering Articulated Program Agreement

CONSENT ITEMS

MOTION ON CONSENT ITEMS

AFFILIATION
AGREEMENT BETWEEN
FAU BOARD OF
TRUSTEES ON BEHALF
OF HBOI AND IRSC

AMENDMENT TO
SERVICES AGREEMENT
AND SOW ITN #24/25-31
W/LEVEL INTERACTIVE,
INC., D/B/A LEVEL
AGENCY
CLINICAL AFFILIATION
AGREEMENT
HARBORSIDE PHARMACY
& WELLNESS
1ST AMENDMENT TO THE
2023 INTERLOCAL
AGREEMENT FOR THE
PROPOSED MEDICAL
EXAMINER FACILITY

FLORIDA POWER & LIGHT
CONTRACT WITH IRSC
FOR THE 2025 IRSC
ANNUAL FIRE BRIGADE
REQUALIFICATION
TRAINING
INDIAN RIVER STATE
COLLEGE & UNIVERSITY
OF CENTRAL FL
ENGINEERING
ARTICULATED PROGRAM
AGREEMENT

g. Individual Training Account Agreement with CareerSource Brevard Flagler Volusia	INDIVIDUAL TRAINING ACCOUNT AGREEMENT W/CAREERSOURCE BREVARD FLAGLER VOLUSIA
h. ITN 24/25-33 – Pouring Rights/Beverage & Vending Services	ITN 24/25-33 – POURING RIGHTS/BEVERAGE & VENDING SERVICES
i. Joint Resolution of the Central Florida Higher Education Consortium – the University of Central Florida Board of Trustees and the District Board of Trustees of College of Central Florida, Daytona State College, Eastern Florida State College, Indian River State College, Lake-Sumter State College, Seminole State College, and Valencia College	JOINT RESOLUTION OF THE CENTRAL FLORIDA HIGHER EDUCATION CONSORTIUM – THE UCF BOARD OF TRUSTEES AND THE DBOT OF COLLEGE OF CENTRAL FL, DAYTONA STATE COLLEGE, EASTERN FL STATE COLLEGE, IRSC, LAKE-SUMTER STATE COLLEGE, SEMINOLE STATE COLLEGE AND VALENCIA COLLEGE
j. Memorandum of Agreements with Indian River State College, Criminal Justice Institute: <ul style="list-style-type: none"> 1. R. L. Wilson Training Consultants 2. Suzanne Woodward 	MOA'S WITH IRSC, CRIMINAL JUSTICE INSTITUTE: R.L. WILSON TRAINING CONSULTANTS SUZANNE WOODWARD
k. Pearson Vue Select Testing Agreement	PEARSON VUE SELECT TESTING AGREEMENT
l. Property Surplus and Inventory Write-off	PROPERTY SURPLUS & INVENTORY WRITE-OFF
m. Research Services and Facility Use Agreement with Edge Hydration & Recovery, LLC	RESEARCH SERVICES AND FACILITY USE AGREEMENT WITH EDGE HYDRATION & RECOVERY, LLC

- n. Skillsoft LLC Order Form for 2025-26 Contract
for Percipio Learning
- o. Full-Time Appointments
- p. Separation of Services
- q. Retirements
- r. Part-Time Temporary Non-Instructional
Appointments
- s. Regular Part-Time Appointments
- t. Part-Time Instructional Certifications
(College Credit, College Credit S/U; ABE; GED
Vocational Credit; Vocational Supplemental;
and Vocational Preparatory)

SKILLSOFT LLC ORDER
FORM FOR 2025-26
CONTRACT FOR
PERCIPIO LEARNING
FULL-TIME
APPOINTMENTS
SEPARATION OF
SERVICES
RETIREMENTS

PART-TIME TEMPORARY
NON-INSTRUCTIONAL
APPOINTMENTS

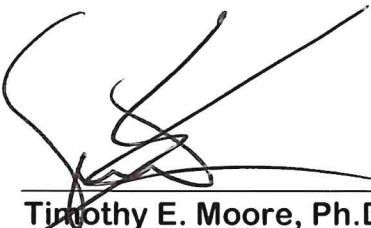
REGULAR PART-TIME
APPOINTMENTS
PART-TIME
INSTRUCTIONAL
CERTIFICATIONS

There being no further business, the meeting
adjourned at 2:17 PM.

ADJOURNMENT



Christa Luna
Chairperson



Timothy E. Moore, Ph.D.
Secretary