

**INDIAN RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
REGULAR MEETING**

October 28, 2025

The regular meeting of the District Board of Trustees of Indian River State College was held on October 28, 2025, beginning at 1:00 PM in the Williamson Conference Center Auditorium, C112 at the Indian River State College Dixon Hendry Campus in Okeechobee, FL.

Those present:

Christa Luna, Okeechobee County, presiding
Susan Caron, St. Lucie County
Anthony George, Martin County
Vicki Davis, Martin County
Melissa Kindell, Okeechobee County
J. Brantley Schirard, St. Lucie County
Milo Thornton, Indian River County

Absent:

Jose Conrado, Indian River County

Also Present:

Timothy E. Moore, Ph.D., President
Caroline Valentin, General Counsel
Suzanne Parsons, Executive Manager

REGULAR MEETING

ATTENDANCE

Others present:

Heather Belmont, Vice President of Academic Affairs

**Angela Browning, Vice President of Research &
Governmental Relations**

Beth Gaskin, Vice President for Student Success

**Edith Pacacha, Vice President of Administration &
Finance, CFO**

Don Bergmann, Chief of Campus Safety

**Vonrick Alexander, Associate Vice President of
Finance**

**Floralba Arbelo Marrero, Associate Vice President of
Student Life**

**Emily Mass, Associate Vice President of Recruitment
& Admissions**

**Chris Puorro, Associate Vice President, IRSC Public
Media**

**Tony Quinn, Associate Vice President of Capital
Planning, Projects, and Facilities**

**Alessandra Thompson, Associate Vice President of
Human Resources**

**Andrew Treadwell, Associate Vice President of
Government & Community Relations**

**Calvin Williams, Associate Vice President of Advising
and Career Services**

Lou Caprino, Dean of Public Service Education

Anthony Dribben, Dean of Science

**Stephanie Etter, Dean of the School of Continuing &
Adult Education**

Patty Gagliano, Dean of Nursing

Ann Hubbard, Dean of Health Science

Tiffany Lewis, Dean of Mathematics

Victoria Ortiz-Lucas, Chief Budget Officer
Lisa Davenport, Executive Director/Principal –
Indiantown High School
Leslie Judd, Executive Director/Principal –
Clark Advanced Learning Center
Annette Bracero, Director of Financial Aid
Les Gross, Faculty
Stephanie Hurst, Faculty
Azzam Abdur-Rahman, Staff
Giovanni Barbieri, Staff
Rodrigo Berlanga, Staff
Alisa Brown, Staff
Gracia Buzziz, Staff
James Crocco, Staff
Melissa Kemp, Staff
Hudson Lana, Staff
Eric Morgan, Staff
Rebecca Shearer, Staff
Makaria Sandlin, SGA President
Dean Butters, Gilbane

Chair Luna called the meeting to order at 1:00 PM
and led the Pledge of Allegiance.

CALL TO ORDER

Maria Johnson welcomed the Board to the Dixon
Hendry Campus. She highlighted some of the
additional items that have happened on the campus in
the past six months since the Board's last visit -
Anatomy and Physiology Lab is being offered on

WELCOME & UPDATE

campus saving students travel time to Massey Campus. Campus food offerings have also been expanded. Students are accessing tutoring services available at the campus as well.

Makaria Sandlin, SGA President, provided the SGA Report:

**STUDENT GOVERNMENT
ASSOCIATION (SGA)
REPORT**

- **FCSSGA Region 3 Retreat**
 1. **College Affordability and Funding for Florida College System**
 2. **Privacy, Safety and Security**
 3. **Increase Florida College System Learning Opportunities and Quality of Life**
 4. **Social Issues**
 5. **Academic Needs**
- **Current Student Engagement Data**
- **52nd Annual Leadership Conference**

Dr. Angela Browning recognized and thanked Rebecca Shearer for all the additional lead roles that Becky takes on in addition to her regular job.

RECOGNITION

Rebecca Shearer recognized the Strategic Planning & Assessment Recognition (SPAR) Award Winners:

SPAR AWARDS

- Alisa Brown & the Credit Evaluation and Graduation Department
- Stephanie Hurst and the Surgical Services Department

**ALISA BROWN & THE CREDIT EVALUATION AND GRADUATION DEPARTMENT
STEPHANIE HURST AND THE SURGICAL SERVICES DEPT**

President Moore, Dr. Browning, Rebecca and the Board congratulated Alisa, Stephanie and their teams on their accomplishments and re-presented them with their awards.

Dr. Anthony Dribben recognized the following Team Member of the Month:

RECOGNITION - TEAM MEMBER OF THE MONTH

- October 2025 – Melissa Kemp

OCTOBER 2025 – MELISSA KEMP

President Moore and the Board congratulated Melissa on her accomplishments and re-presented her with her Team Member of the Month Challenge Coin.

Chair Luna requested a motion to approve the minutes of the September 23, 2025 Board Meeting.

**REQUEST APPROVAL OF THE SEPTEMBER 23, 2025 BOARD MEETING MINUTES
MOTION TO APPROVE THE SEPTEMBER 23, 2025 BOARD MEETING MINUTES**

On a motion by Susie Caron, seconded by Melissa Kindell, and passed by the Board, the minutes of the September 23, 2025 Board Meeting were approved.

Chair Luna received no requests for public comment, so she moved on to the next item on the agenda.

OPEN TO PUBLIC COMMENT

President Moore presented to the Board, for its information, the following updates:

- Thank you to Caroline Valentin for the legal support with all of the new projects coming to the College
- Project Blanton is progressing
- New projects on the horizon – transportation, pharmaceutical and energy companies
- Florida Department of Commerce and the Governor’s office support the projects that are coming to the College.
- Student needs are increasing
- Campus Safety and Security needs are also increasing
- We are workforce school
- Visit from Secretary of the Florida Department of Transportation last week. IRSC has been invited to participate in a research project with the Florida Transportation Institute along with UF, UCF, USF & FIU to review statewide transportation needs – space, marine, auto & rail. We look

PRESIDENT’S REPORT

PRESIDENT’S UPDATE

**THANK YOU TO
CAROLINE VALENTIN
FOR THE LEGAL
SUPPORT WITH ALL OF
THE NEW PROJECTS**

**PROJECT BLANTON IS
PROGRESSING
NEW PROJECTS ON THE
HORIZON**

**FL DEPT OF COMMERCE
AND THE GOVERNOR’S
OFFICE SUPPORT THE
PROJECTS COMING TO
THE COLLEGE**

**STUDENT NEEDS ARE
INCREASING
CAMPUS SAFETY AND
SECURITY NEEDS ARE
ALSO INCREASING**

**WE ARE A WORKFORCE
SCHOOL
VISIT FROM SECRETARY
OF FL DEPT OF
TRANSPORTATION LAST
WEEK. IRSC INVITED TO
PARTICIPATE IN A
RESEARCH PROJECT
W/FL TRANSPORTATION
INSTITUTE ALONG WITH
UF, UCF, USF & FIU**

forward to all the presidents meeting with the Secretary in the next few weeks.

- Board visioning is imperative – its going to be important when we go to Tallahassee .
- On Saturday, November 15th at 2 PM USA Team Handball will hold its annual West Point vs. Air Force Handball Tournament at Fort Pierce Central. You are all invited to attend.
- We need you carrying the brand outward.

Chair Luna thanked Dr. Moore and reiterated that our voice as a board is powerful.

President Moore presented to the Board, for its information, the Calendar of Events for November 2025.

Dr. Michael Hageloh commented that greatness is being grown at the College. He was happy to report The River's Jenna Bluedorn was the recipient of the Rising Star Award by the Association of National Advertisers.

President Moore, Dr. Hageloh and the Board congratulated Jenna on her accomplishment.

BOARD VISIONING IS IMPERATIVE – ITS GOING TO BE IMPORTANT WHEN IN TALLAHASSEE NOVEMBER 15TH USA TEAM HANDBALL TOURNAMENT – WEST POINT VS AIR FORCE, 2 PM, FORT PIERCE CENTRAL

NEED TO CARRY BRAND OUTWARD CHAIR LUNA THANKED DR. MOORE – REITERATED OUR VOICE AS A BOARD IS POWERFUL

CALENDAR OF EVENTS

**STRATEGIC INITIATIVES
JENNA BLUEDORN RECIPIENT OF THE RISING STAR AWARD BY THE ASSOCIATION OF NATIONAL ADVERTISERS**

Jenna provided an update on marketing performance, both organic and paid media, for August and September. She reviewed the growth in brand awareness, revenue gains for cosmetology, and ticket sales for the planetarium and theater.

**MARKETING &
COMMUNICATIONS
UPDATE**

Annabel Robertson provided the following updates from Institutional Advancement:

**INSTITUTIONAL
ADVANCEMENT**

- Honored Gil Culbreth as the Entrepreneur of the Year. Annabel read the resolution which was presented to Gil. She also discussed changing the award selection process, working with local EDC's, increasing student engagement and expanding the Foundation's private equity stake.

EOTY EVENT RECAP

- Foundation Update – they are 53% to goal on their fundraising goals. \$170 million in assets, new fiscal year beginning – 15-month cycle to align with the College's budget cycle. Healthcare funding has been included in the new budget. Also reviewing ownership of the River Hammock.

FOUNDATION UPDATE

- October 27th was Giving Day. One Day, One Community, One Day – the College’s birth date.
- Upcoming Events:
 - November 6th – Promise & Potential Cocktail Party, Vero Beach
 - December 3rd – Legacy Luncheon
 - February 13th – Veteran’s Clay Shoot
 - May 15th – Annual Golf Tournament
- 89% of scholarships were utilized
- Continuing full support of Promise.

Vicki Davis reported on the Personnel & Compensation Committee Meeting held earlier in the day.

PERSONNEL & COMPENSATION COMMITTEE MEETING REPORT

On a motion made by Vicki Davis, seconded by Milo Thornton, and passed by the Board, the following Personnel & Compensation Committee Meeting item was approved:

MOTION ON PERSONNEL & COMPENSATION COMMITTEE MEETING ITEM

1. Changes to the Executive, Administrative & Managerial/Professional Appointments or Reappointments List for 2025-26

CHANGES TO THE EXECUTIVE, ADMINISTRATIVE & MANAGERIAL / PROFESSIONAL APPOINTMENTS OR REAPPOINTMENTS LIST FOR 2025-26

Tony George reported on the Finance Committee Meeting held earlier in the day.

FINANCE COMMITTEE MEETING REPORT

On a motion by Tony George, seconded by Vicki Davis and passed by the Board, the following Finance Committee Meeting items were approved:

MOTION ON FINANCE COMMITTEE MEETING ITEMS

1. 2025/26 Budget Amendments No. 1 & 2
2. EHR Evolution additional Statements of Work for the Master Professional Services Agreement:
 - a. #02525_8 Indian River State College SOW_Executive Coordinator
 - b. #02525_9 Indian River State College SOW_Banner SaaS Reports and Integration Support
 - c. #02525_10 Indian River State College SOW_Banner SaaS Security and Experience Support
 - d. #02525_11 Indian River State College DegreeWorks_Scribe
3. Ellucian Student Success Order Form
4. Cognizant Project Change Order #CO11
5. ADP Professional Services Statement of Work

- 2025/26 BUDGET AMENDMENTS NO. 1 & 2
EHR EVOLUTION ADDITIONAL STATEMENTS OF WORK FOR MASTER PROF SERVICES AGREEMENT
- #02525_8 IRSC SOW_EXECUTIVE COORDINATOR
- #02525_9 IRSC SOW_BANNER SAAS REPORTS & INTEGRATION SUPPORT
- #02525_10 IRSC SOW_BANNER SAAS SECURITY & EXPERIENCE SUPPORT
- #02525_11 IRSC DEGREEWORKS SCRIBE
- ELLUCIAN STUDENT SUCCESS ORDER FORM
COGNIZANT PROECT CHANGE ORDER #CO11
ADP PROFESSIONAL SERVICES SOW

6. Condensed Financial Report and Highlights
as of June for FY 25 and as of August FY 26
(information only)

CFR & HIGHLIGHTS AS
OF JUNE FOR FY 25 AND
AS OF AUGUST FY 26

Brant Schirard reported on the Facilities
Committee Meeting held earlier in the day.

FACILITIES COMMITTEE
MEETING REPORT

On a motion made by Brant Schirard, seconded
by Tony George, and passed by the Board, the
following Facilities Committee Meeting items were
approved:

MOTION ON FACILITIES
COMMITTEE MEETING
ITEMS

1. Paul Jacquin & Sons Inc. Change Order #008
for the IRSC Science Center, Bldg. N – 3rd
Floor Interior Renovations
2. Independent Contractor Agreements:
 - a. Jacquin & Sons Construction
 - b. Quality Commissioning and Consulting,
Inc.
 - c. WIRENUTZ Inc.

PAUL JACQUIN & SONS
INC. CHANGE ORDER
#008 FOR THE IRSC
SCIENCE CTR., BLDG N –
3RD FLOOR INTERIOR
RENOVATIONS
INDEPENDENT
CONTRACTOR AGRMTS
JACQUIN & SONS
CONSTRUCTION
QUALITY
COMMISSIONING &
CONSULTING INC.

WIRENUTZ INC.

Milo Thornton reported on the Academic Affairs
& Charter Schools Governance Committee Meeting
held earlier in the day.

ACADEMIC AFFAIRS &
CHARTER SCHOOLS
GOVERNANCE
COMMITTEE MEETING
REPORT

On a motion made by Milo Thornton, seconded by
Melissa Kindell and passed by the Board, the following

MOTION ON ACADEMIC
AFFAIRS & CHARTER
SCHOOLS GOVERNANCE
COMMITTEE MEETING
ITEMS

Academic Affairs & Charter Schools Governance

Committee Meeting items were approved:

- 1. Indian River State College / Indiantown High School Curriculum License Agreement with DARTdrones**

IRSC/INDIANTOWN HIGH SCHOOL CURRICULUM LICENSE AGREEMENT WITH DARTDRONES

- 2. Advanced Manufacturing at IRSC: Driving Regional Growth Through Accelerated Training (*information only*)**

ADVANCED MANUFACTURING AT IRSC: DRIVING REGIONAL GROWTH THROUGH ACCELERATED TRAINING GOVERNANCE & LEGISLATIVE AFFAIRS COMMITTEE MEETING REPORT

Melissa Kindell reported on the Governance & Legislative Affairs Committee Meeting held earlier in the day.

On a motion made by Melissa Kindell, seconded by Susan Caron and passed by the Board, the following Governance & Legislative Affairs Committee Meeting item was approved:

MOTION ON GOVERNANCE & LEGISLATIVE AFFAIRS COMMITTEE MEETING ITEM

- 1. Amended and Restated Operating Agreement between the District Board of Trustees of Indian River State College and Indian River State College Real Estate, Inc. DSO**

AMENDED & RESTATED OPERATING AGREEMENT BETWEEN THE DBOT OF INDIAN RIVER STATE COLLEGE AND INDIAN RIVER STATE COLLEGE REAL ESTATE, INC. DSO

Chair Luna requested a motion on the Consent Items.

CONSENT ITEMS

On a motion by Tony George, seconded by Brant Schirard, and passed by the Board, the following Consent Items were approved:

MOTION ON CONSENT ITEMS

a. 2025-2027 Dual Enrollment Agreements:

2025-2027 DUAL ENROLLMENT AGREEMENTS

1. Anchored Academy
2. Bethany School
3. Calvary Christian Academy
4. Christ Lutheran School
5. Community Christian Academy
6. Creative Learning Lab Academy
7. Faith United School of Excellence, Inc.
8. First Baptist Christian School
9. Florida Unschoolers
10. Florida Virtual School
11. For the Love of Learning
12. Glendale Christian School
13. Grace Christian School
14. Hillcrest Private Academy
15. Hobe Sound Christian Academy
16. Independence Classical Academy
17. Indian River Charter

18. John Carroll High School
19. Liberty Baptist Academy
20. Lindsay School of the Arts
21. Morningside Academy
22. Okeechobee Christian Academy
23. Olivet Private School
24. Rock Solid Christian Academy
25. RPS Academies, Florida
26. Somerset College Prep Academy
27. St. Andrews Episcopal Academy
28. Sunlight Christian Academy
29. Synergy School of Tomorrow
30. The Homeschool
31. The Personalized Education Program
32. The School Board of Indian River County,
Florida
33. The School Board of Martin County,
Florida
34. The School Board of Okeechobee
County, Florida
35. The School Board of St. Lucie County,
Florida
36. Touched By Grace Academy, Inc.

37. Tradition Prep Charter School

38. Treasure Coast Classical Academy

39. Trinity Christian Private School

40. Youthserv Academy

b. Facilitation for Exercise and Training

Agreement with the University of Florida

Board of Trustees on behalf of UF School of

Graduate Studies

FACILITATION FOR
EXERCISE & TRAINING
AGRMT WITH THE
UNIVERSITY OF FLORIDA
BOARD OF TRUSTEES ON
BEHALF OF UF SCHOOL
OF GRADUATE STUDIES

c. Facility Use Agreement and Memorandum of

Understanding with USA Team Handball, Inc.

FACILITY USE
AGREEMENT AND MOU
WITH USA TEAM
HANDBALL, INC.

d. Independent Contractor Agreements for the

Institute for the Professional Development of

Adult Educators (IPDAE):

INDEPENDENT
CONTRACTOR
AGREEMENTS FOR THE
INSTITUTE FOR THE
PROFESSIONAL
DEVELOPMENT OF
ADULT EDUCATORS
(IPDAE)

1. Vanessa Alvarez

2. Lorri T. Benjamin

3. Regina M. Browning

4. Claim Your Place Consulting

5. Days Academy, LLC

6. Amy K. Donald

7. Full Stack Technology Solutions, LLC

8. Harold Rudolph Gertner III

9. Jackson & Company, Inc.

10. Esther Jimenez

11. Eric Kohler
12. Light & Salt Learning
13. Ariel Pechokas
14. Sullymar Reices-Irizarry
15. Renegade Education Inc., d/b/a Lot 12
Education
16. Hunter Trey Sayers
17. Solumedics Inc.
18. S.O.L.V.E.D., LLC
19. Rachel M. Walker
20. Workforce Wise Solutions, LLC
21. Ramin Yazdanpanah

e. Independent Contractor Agreements:

1. Lou Lynch – Media, Marketing & Brand
2. Lila White – Perkins V CLNA Consultant

**INDEPENDENT
CONTRACTOR
AGREEMENTS**

**f. Memorandum of Agreement with Cleveland
Clinic Martin Health**

**MOA WITH CLEVELAND
CLINIC MARTIN HEALTH**

**g. Memorandum of Agreements between Indian
River State College Criminal Justice Institute:**

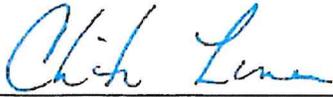
1. Heath Hughes – FDLE Hostage & Crisis
Negotiation Officer Course
2. Heath Hughes – FDLE Line Supervision
Officer Course

**MOA'S BETWEEN IRSC
CRIMINAL JUSTICE
INSTITUTE AND HEATH
HUGHES (2 COURSES)**

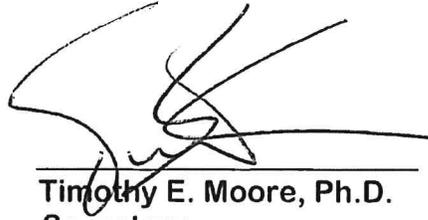
<p>h. Memorandum of Agreements between District Board of Trustees of Indian River State College and Hibiscus Children's Center</p>	<p>MOA'S BETWEEN DBOT OF IRSC AND HIBISCUS CHILDREN'S CENTER</p>
<p>1. Institute for the Professional Development of Adult Educators (IPDAE)</p>	<p>IPDAE</p>
<p>2. Service Excellence Academy</p>	<p>SERVICE EXCELLENCE ACADEMY</p>
<p>i. Memorandum of Understanding between the District Board of Trustees of Indian River State College and Indian River Charter High School for STEM Fair Mentorship Program</p>	<p>MOU BETWEEN DBOT OF IRSC AND INDIAN RIVER CHARTER HIGH SCHOOL FOR STEM FAIR MENTORSHIP PROGRAM</p>
<p>j. Property Surplus and Inventory Write-off</p>	<p>PROPERTY SURPLUS & INVENTORY WRITE-OFF</p>
<p>k. Services Agreement with Instructure, Inc.</p>	<p>SERVICES AGREEMENT WITH INSTRUCTURE, INC.</p>
<p>l. Full-Time Appointments</p>	<p>FULL-TIME APPOINTMENTS</p>
<p>m. Separations of Service</p>	<p>SEPARATIONS OF SERVICE</p>
<p>n. Regular Part-Time Appointments</p>	<p>REGULAR PART-TIME APPOINTMENTS</p>
<p>o. Part-Time Temporary Non-Instructional Appointments</p>	<p>PART-TIME TEMPORARY NON-INSTRUCTIONAL APPOINTMENTS</p>
<p>p. Part-Time Instructional Certifications (College Credit, College Credit S/U; ABE; GED Vocational Credit; Vocational Supplemental; and Vocational Preparatory)</p>	<p>PART-TIME INSTRUCTIONAL CERTIFICATIONS</p>

There being no further business, the meeting
adjourned at 1:55 PM.

ADJOURNMENT



Christa Luna
Chairperson



Timothy E. Moore, Ph.D.
Secretary