

**INDIAN RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES**

REGULAR MEETING

January 27, 2026

The regular meeting of the District Board of Trustees of Indian River State College was held on January 27, 2026, beginning at 1:00 PM in the Board Conference Room, A301 in the Ben L. Bryan Administration Building at the Indian River State College Massey Campus in Fort Pierce, FL.

Those present:

**Christa Luna, Okeechobee County, presiding
Susan Caron, St. Lucie County
Jose Conrado, Indian River County
Anthony George, Martin County
Melissa Kindell, Okeechobee County**

Absent:

**Vicki Davis, Martin County
J. Brantley Schirard, St. Lucie County
Milo Thornton, Indian River County**

Also Present:

**Timothy E. Moore, Ph.D., President
Mark Neuberger, General Counsel
Suzanne Parsons, Executive Manager**

REGULAR MEETING

ATTENDANCE

Others present:

Heather Belmont, Vice President of Academic Affairs

**Angela Browning, Vice President of Research &
Governmental Relations**

Beth Gaskin, Vice President for Student Success

**Edith Pacacha, Vice President of Administration &
Finance, CFO**

Don Bergmann, Chief of Campus Safety

**Vonrick Alexander, Associate Vice President of
Finance**

**Emily Mass, Associate Vice President of Recruitment
& Admissions**

**Tony Quinn, Associate Vice President of Capital
Planning, Projects, and Facilities**

**Andrew Treadwell, Associate Vice President of
Government & Community Relations**

**Calvin Williams, Associate Vice President of Advising
and Career Services**

**Mia Tignor, Associate Vice Provost of Academic
Affairs**

Scott Kimmelman, Athletic Director

Lou Caprino, Executive Dean of Public Services

Anthony Dribben, Executive Dean of Math & Science

**Stephanie Etter, Executive Dean of Adult and
Continuing Education**

**Patty Gagliano, Executive Dean of Health & Human
Services**

Ann Hubbard, Associate Dean of Health Sciences

Rosemarie Mason, Associate Dean of Nursing

**Adriene Jefferson, Dean of Northwest Center, and
Equity Officer, Title IX Coordinator**

Tiffany Lewis, Associate Dean of Mathematics
Victoria Ortiz-Lucas, Chief Budget Officer
Lisa Davenport, Executive Director/Principal –
Indiantown High School
Leslie Judd, Executive Director/Principal –
Clark Advanced Learning Center
Annette Bracero, Director of Financial Aid
Kathleen Walter, Public Relations Manager
Damara Holtman, Faculty
Tracie Pacheco, Faculty
Azzam Abdur-Rahman, Staff
Maureen Bennett, Staff
Gracia Buzziz, Staff
Antonia Geremus, Staff
Giovanni Barbieri, Staff
James Crocco, Staff
Luisa Garrett, Staff
Brianne Hutchinson, Staff
Hudson Lana, Staff
Alison Lopez-Ramirez, Staff
Laura Midkiff, Staff
Frances Rowles, Staff
Nichole Rummo, Staff
Rebecca Shearer, Staff
Praveen Toteja
Sandra Nelson & family, Retiree

Chair Luna called the meeting to order at 1:00 PM CALL TO ORDER
and led the Pledge of Allegiance.

Beth Gaskin recognized Sandra Nelson on her retirement.

Sandra has served the College for over 15 years as the Registrar.

President Moore and the Board congratulated Sandra on her retirement and wished her all the best.

Stephanie Skidmore, Associate Athletic Director, Joe DellaRocca, Sion Brinn and Erin Ertle recognized the Softball, Women's Swim & Dive and Volleyball teams. The teams were named academic all-stars for achieving the highest grade point average (GPA) of 3.51 for any athletic team at the College during the Fall 2025 semester.

The "Skull Award" recognizes the importance of academic achievements for athletes. The award is a testament to the athletes' camaraderie, competitive spirit, and dedication to student success.

President Moore and the Board congratulated all the team members on their accomplishments and presented them with the "Skull Award".

**RECOGNITION
RETIREMENT
RECOGNITION FOR
SANDRA NELSON – 15
YEARS OF SERVICE**

**PRESENTATION OF THE
ACADEMIC ALL-STARS
"SKULL AWARD" TO THE
SOFTBALL, WOMEN'S
SWIM & DIVE AND
VOLLEYBALL TEAM**

Dr. Heather Belmont and Makaria recognized the following Faculty Members of the Month:

FACULTY MEMBERS OF THE MONTH

- September 2025 – Dr. Kyle Bartow (*unable to attend*)
- October 2025 – Tracie Pacheco
- November 2025 – Dr. Bryan Reuther (*unable to attend*)
- December 2025 – Damara Holtman

President Moore, Dr. Belmont, Makaria and the Board congratulated all the faculty members on their accomplishments and presented them with their awards.

Troy Shearer recognized the following Team Member of the Month:

RECOGNITION - TEAM MEMBER OF THE MONTH

- December 2025 – Alison Lopez-Ramirez

DECEMBER 2025 – ALISON LOPEZ-RAMIREZ

President Moore and the Board congratulated Alison on her accomplishments and re-presented her with her Team Member of the Month Challenge Coin.

Chair Luna requested a motion to approve the minutes of the November 18, 2025 Board Meeting.

REQUEST APPROVAL OF THE NOVEMBER 18, 2025 BOARD MEETING MINUTES

On a motion by Susie Caron, seconded by Tony George, and passed by the Board, the minutes of the November 18, 2025 Board Meeting were approved.

MOTION TO APPROVE THE NOVEMBER 18, 2025 BOARD MEETING MINUTES

Chair Luna received no requests for public comment, so she moved on to the next item on the agenda.

OPEN TO PUBLIC COMMENT

President Moore presented to the Board, for its information, the following updates:

PRESIDENT'S REPORT

- Former employee, Vernon Floyd, passed away this month
- Board Chair & Dr. Moore traveling to Tallahassee tomorrow
- Dr. Moore serving on Florida Transportation Research Institute committee with 4 other university presidents.
- Should receive \$900,000 grant for Ballistic Center
- David Bellavia participated in the Purple Cane event on January 17th and then attended the USA Team Handball Commander-in-Chief Tournament – Army vs. Air Force. Of course Army won.
- Project Blanton still moving forward – receiving tax credits from the State.
- Other projects moving forward with the medical school

- Thank you for what you do.

Chair Luna thanked Dr. Moore for leading the team on a successful Fall 2025 Commencement Ceremony for over 2,300 students.

President Moore presented to the Board, for its information, the Calendar of Events for February 2026.

CALENDAR OF EVENTS

Dr. Hageloh presented the Strategic Initiatives Update:

STRATEGIC INITIATIVES

- 2026 will be a Banner year, unfortunately without Jenna Bluedorn

Dr. Michael Hageloh turned the presentation over to Praveen Toteja to provide an ERP update.

Praveen reviewed the Project Plan Go Live dates. We have built partnerships with other vendors to partner with us – Cognizant, Ellucian, ADP and eEvolution. He also looked at the Data Warehouse which houses our student data. The training plan schedule was also reviewed.

Dr. Michael Hageloh discussed the Budget with Personnel included for the period of FY26 – FY31. Praveen has also been able to negotiate contractual savings over \$10,106,733.

Dr. Heather Belmont and Dr. Mia Tignor presented to the Board, for its information, a Learning Resources Report.

LEARNING RESOURCES REPORT

Tony George reported on the Finance Committee Meeting held earlier in the day.

FINANCE COMMITTEE MEETING REPORT

On a motion by Tony George, seconded by Susie Caron and passed by the Board, the following Finance Committee Meeting items were approved:

MOTION ON FINANCE COMMITTEE MEETING ITEMS

1. 2025/26 Budget Amendment No. 4 & 5
2. Fee changes for per-course laboratory, insurance, or testing fees to be effective Summer and/or Fall, 2026
3. Fees for leasing simulation and laboratory space and associate equipment at the Pruitt Campus School of Nursing
4. EHR Evolution additional Statements of Work for the Master Professional Services Agreement:
 - a. #02525_6_R1 - Indian River State College SOW-Workday Support Renewal
 - b. #02525_11_R1 – Indian River State College DegreeWorks_Scribe Renewal

- 2025/26 BUDGET AMENDMENTS NO. 4 & 5 FEE CHANGES FOR PER COURSE LAB, INSURANCE, OR TESTING FEES EFFECTIVE SUMMER AND/OR FALL, 2026
- FEES FOR LEASING SIMULATION & LAB SPACE & ASSOCIATE EQUIPMENT AT PRUITT SCHOOL OF NURSING
- EHR EVOLUTION ADDITIONAL STATEMENTS OF WORK FOR MASTER PROF SERVICES AGREEMENT
- #02525_6_R1 IRSC SOW-WORKDAY SUPPORT RENEWAL
- #02525_11_R1 – IRSC DEGREEWORKS_SCRIBE RENEWAL

c. #02525_13 – Indian River State College
Data Validation Support

#02525_13 – IRSC DATA
VALIDATION SUPPORT

d. #02525_14 – Indian River State College
ADP PM

#02525_14 – IRSC ADP PM

5. Condensed Financial Report and Highlights
for October and November, 2025 (*information
only*)

CFR & HIGHLIGHTS AS
OF OCTOBER AND
NOVEMBER, 2025
(*INFORMATION ONLY*)

Jose Conrado reported on the Academic Affairs
& Charter Schools Governance Committee Meeting
held earlier in the day.

ACADEMIC AFFAIRS &
CHARTER SCHOOLS
GOVERNANCE
COMMITTEE MEETING

On a motion made by Jose Conrado, seconded by
Melissa Kindell and passed by the Board, the following
Academic Affairs & Charter Schools Governance
Committee Meeting items were approved:

MOTION ON ACADEMIC
AFFAIRS & CHARTER
SCHOOLS GOVERNANCE
COMMITTEE MEETING
ITEMS

1. 2024/25 School Year Recognition Funds
Dispersal Plan for the Clark Advanced
Learning Center

2024/25 SCHOOL YEAR
RECOGNITION FUNDS
DISPERSAL PLAN FOR
CLARK ADVANCED
LEARNING CENTER

2. 2025/26 Services Agreement between the
Boys & Girls Club of Martin County and Clark
Advanced Learning Center

2025/26 SERVICES
AGREEMENT BETWEEN
BOYS & GIRLS CLUB OF
MARTIN CO & CLARK
ADVANCED LEARNING
CENTER

3. Agreement for Services with Centegix for
Indiantown High School

AGREEMENT FOR
SERVICES FOR
CENTEGIX FOR
INDIANTOWN HS

4. Summary Report of Fiscal Year 2025 Audited

Financial Statements:

- a. Clark Advanced Learning Center**
- b. Indiantown High School**

Jose Conrado reported on the Strategic Planning Committee Meeting held earlier in the day.

On a motion made by Jose Conrado, seconded by Tony George, and passed by the Board, the following Strategic Planning Committee Meeting were approved:

- 1. Draft Framework for the 2026-29 Strategic Plan.**

Susan Caron reported on the Facilities Committee Meeting held earlier in the day.

On a motion made by Susan Caron, seconded by Jose Conrado, and passed by the Board, the following Facilities Committee Meeting items were approved:

- 1. Letter of Intent and Memorandum of Understanding with Venergy Group, LLC to establish a public-private partnership in support of the development of a new Department of Veterans Affairs (VA) outpatient clinic at the Mueller Campus in Vero Beach**

SUMMARY REPORT OF FY 2025 AUDITED FINANCIAL STATEMENTS FOR CLARK ADVANCED LEARNING CENTER AND INDIANTOWN HIGH SCHOOL

STRATEGIC PLANNING COMMITTEE MEETING REPORT

MOTION ON STRATEGIC PLANNING COMMITTEE MEETING ITEMS

DRAFT FRAMEWORK FOR THE 2026-29 STRATEGIC PLAN

FACILITIES COMMITTEE MEETING REPORT

MOTION ON FACILITIES COMMITTEE MEETING ITEMS

LOI & MOU W/VENERGY GROUP, LLC TO ESTABLISH A P3 IN SUPPORT OF THE DEVELOPMENT OF A NEW DEPT OF VA OUTPATIENT CLINIC AT THE MUELLER CAMPUS IN VERO BEACH

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| <p>2. First Amendment to the Lease Agreement between Martin County Board of County Commissioners and the District Board of Trustees of Indian River State College</p> | <p>1ST AMENDMENT TO THE LEASE AGREEMENT BETWEEN MARTIN CO. BOCC AND THE DBOT OF IRSC</p> |
| <p>3. Notice of Award and Construction Agreement to Paul Jacquin & Sons Inc. for RFP #25/26-05 for Phase III of the N Building, Science Center remodeling project on the Massey Campus</p> | <p>NOTICE OF AWARD & CONSTRUCTION AGREEMENT TO PAUL JACQUIN & SONS INC FOR RFP #25/26-05 FOR PHASE III OF THE N BLDG, SCIENCE CTR REMODELING PROJECT</p> |
| <p>4. Construction Agreement with Charles Perry Partners, Inc. for the Pruitt Campus</p> | <p>CONSTRUCTION AGRMT WITH CHARLES PERRY PARTNERS INC AT PRUITT</p> |
| <p>5. Change Orders:</p> | <p>CHANGE ORDERS:</p> |
| <p>a. Advanced Roofing Inc. Change Order #0001 – IRSC Massey Campus, ES Child Development Center Roof</p> | <p>ADVANCED ROOFING INC CHANGE ORDER #0001 – MASSEY CAMPUS, ES CHILD DEVELOPMENT CENTER ROOF</p> |
| <p>b. Advanced Roofing Inc. Change Order #0001 – IRSC Massey Campus, Library – Roof K (Lower Roof), Scope Change 25_R-072</p> | <p>ADVANCED ROOFING INC CHANGE ORDER #0001 – MASSEY CAMPUS, LIBRARY ROOF K (LOWER ROOF, SCOPE CHANGE 25_R_072</p> |
| <p>6. Independent Contractor Agreements:</p> | <p>INDEPENDENT CONTRACTOR AGRMTS</p> |
| <p>a. BMS Cat, LLC</p> | <p>BMS CAT, LLC</p> |
| <p>b. Fitzpatrick Plumbing</p> | <p>FITZPATRICK PLUMBING</p> |
| <p>c. Gerelcom Inc.</p> | <p>GERELCOM INC.</p> |
| <p>d. Precision Automation Inc.</p> | <p>PRECISION AUTOMATION INC.</p> |

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| <ul style="list-style-type: none"> e. Sign On, LLC f. Sunshine Premier Builders, LLC g. Trane U.S. Inc. (Chastain Campus) h. Trane U.S. Inc. (Massey Campus) i. Trane U.S. Inc. (Pruitt Campus) j. UES Professional Solutions LLC | <p>SIGN ON, LLC</p> <p>SUNSHINE PREMIER BUILDERS, LLC</p> <p>TRANE U.S. INC. (CHASTAIN CAMPUS)</p> <p>TRANE U.S. INC. (MASSEY CAMPUS)</p> <p>TRANE U.S. INC. (PRUITT CAMPUS)</p> <p>UES PROFESSIONAL SOLUTIONS LLC</p> |
| <p>7. Updates (<i>information only</i>)</p> <ul style="list-style-type: none"> a. Appraisal for Edwards Road parcel for unsolicited bid b. Surplus Property Bids | <p>UPDATES</p> <p>APPRAISAL FOR EDWARDS RD PARCEL FOR UNSOLICITED BID</p> <p>SURPLUS PROPERTY BIDS</p> |
| <p>8. Campus Safety Update (<i>information only</i>)</p> | <p>CAMPUS SAFETY UPDATE (<i>INFORMATION ONLY</i>)</p> |
| <p>Chair Luna requested a motion on the Consent Items.</p> | <p>CONSENT ITEMS</p> |
| <p>On a motion by Tony George, seconded by Susie Caron, and passed by the Board, the following Consent Items were approved:</p> | <p>MOTION ON CONSENT ITEMS</p> |
| <ul style="list-style-type: none"> a. Clinical Affiliation Agreements: <ul style="list-style-type: none"> 1. First Amendment to Affiliation Agreement with Delray Medical Center, Inc., d/b/a Palm Beach Health Network 2. Prime PT & Wellness | <p>CLINICAL AFFILIATION AGREEMENTS</p> |

- 3. Donato A. Viggiano, M.D., P.A., d/b/a
Treasure Coast Plastic Surgery
- 4. VNA of the Treasure Coast
- b. Independent Contractor Agreements:
 - 1. ACRO Service Corp
 - 2. Julie Neisler, Digital Promise
 - 3. United Food Truck LLC
- c. Instructure Order Form for Instructure
Credentials Innovator Certification Program
and Canvas Certified Technical Administrator
Certification Bundle
- d. Instructure Order Form for Canvas Catalog
Implementation Bundle, Canvas Cloud
Subscription Short Courses and Canvas
Catalog Cloud Subscription
- e. Interlocal Agreement with St. Lucie County
for the CDL Training Site
- f. Memoranda of Understanding with RiteLife
Services, Inc. and Tykes and Teens Children's
Mental Health
- g. Memorandum of Understanding with
Bastogne, Inc.

**INDEPENDENT
CONTRACTOR
AGREEMENTS**

**INSTRUCTURE ORDER
FORM FOR
INSTRUCTURE
CREDENTIALS
INNOVATOR
CERTIFICATION
PROGRAM & CANVAS
CERTIFIED TECH ADMIN
CERTIFICATION BUNDLE
INSTRUCTURE ORDER
FORM FOR CANVAS
CATALOG
IMPLEMENTATION
BUNDLE, CANVAS
CLOUD SUBSCRIP
SHORT COURSE &
CANVAS CATALOG
CLOUD SUBSCRIPTION
INTERLOCAL
AGREEMENT W/SLC FOR
THE CDL TRAINING SITE**

**MOU WRITELIFE
SERVICES, INC. & TYKES
& TEENS CHILDREN'S
MENTAL HEALTH**

MOU W/BASTOGNE, INC.

h. Memorandum of Understanding with Southern New Hampshire University	MOU W/SOUTHERN NEW HAMPSHIRE UNIVERSITY
i. OpenEDG Education Partner Program Agreement	OPENEDG EDUCATION PARTNER PROGRAM AGREEMENT
j. Operation Agreement between Indian River State College District Board of Trustees and the City of Fort Pierce for the School Resource Officer Program	OPERATION AGREEMENT BETWEEN IRSC DBOT AND THE CITY OF FORT PIERCE FOR THE SCHOOL RESOURCE OFFICER PROGRAM
k. Property Surplus & Inventory Write-off	PROPERTY SURPLUS & INVENTORY WRITE-OFF
l. Revisions to Dual Enrollment Agreement with Florida Virtual School	REVISIONS TO DUAL ENROLLMENT AGREEMENT WITH FLORIDA VIRTUAL SCHOOL
m. Services Agreement ITN #24/25-33 with Compass Group USA, Inc.	SERVICES AGREEMENT ITN #24/25-33 WITH COMPASS GROUP USA, INC.
n. Student Teaching Agreement between North County Charter School and IRSC	STUDENT TEACHING AGREEMENT BETWEEN NORTH COUNTY CHARTER SCHOOL AND IRSC
o. Full-Time Appointments	FULL-TIME APPOINTMENTS
p. Retirements	RETIREMENTS
q. Separations of Service	SEPARATIONS OF SERVICE
r. Regular Part-Time Appointments	REGULAR PART-TIME APPOINTMENTS
s. Part-Time Temporary Non-Instructional Appointments	PART-TIME TEMPORARY NON-INSTRUCTIONAL APPOINTMENTS

t. Part-Time Instructional Certifications
(College Credit, College Credit S/U; ABE; GED
Vocational Credit; Vocational Supplemental;
and Vocational Preparatory)

**PART-TIME
INSTRUCTIONAL
CERTIFICATIONS**

There being no further business, the meeting
adjourned at 3:08 PM.

ADJOURNMENT



Christa Luna
Chairperson



Timothy E. Moore, Ph.D.
Secretary